

National Center for Cooperative Education

Opportunities for American Indians and Alaska Natives

School and Work: A Rewarding Combination

NCCE: What is it?

The National Center for Cooperative Education in Natural Resources (NCCE) was established in May 1997. Located on the campus of Haskell Indian Nations University in Lawrence, Kansas, the purpose of NCCE is to better serve American Indian and Alaska Native students interested in pursuing careers in natural resource fields with tribes, the Bureau of Indian Affairs (BIA), or other natural resources agencies.

NCCE –What does it offer?

- Tuition assistance - *\$5,000 annually*
- Summer employment -*Related to academic field of study \$10 - \$13 per hour*
- Employment opportunity after graduation - *BIA and tribal professional level positions*
- Life insurance and health benefits - Vacation, sick and holiday pay - Retirement

Minimum Requirements

- Have finished the freshman year in college, be in good academic standing, and accepted to attend or attending an accredited college or university
- Pursuing at a minimum, a bachelor's degree
- Majoring in a natural resources field such as: *Forestry, Range Management, Agricultural Science, Soil Conservation, Geographic Information Systems, Wildlife Management, Watershed/Hydrology, Fisheries Management, Civil Engineering*
- Interest in a career working with tribes, the Bureau of Indian Affairs

How to Apply

The application process consists of submitting:

- Completed federal employment form (OF 612)* or resume**
- Completed “Verification of Indian Preference for Employment” (Form BIA 4432)*
- Letter of Application that includes: Your perception of your academic and applied strengths - A description of your career goals and objectives
- Letter of recommendation from academic advisor or faculty member that includes: How long and in what capacity the advisor or faculty member has known you as a student - His or her perception of your academic and practical application strengths - Any other pertinent information
- Proof of enrollment or acceptance into a college forestry or natural resources program
- Transcript and current class schedule
- Letter of support from tribal or BIA area or agency natural resources staff (optional but helpful)

*Form OF612 is available at www.opm.gov and BIA 4432 is available through the Liaison’s Office.

**Resume must include all the information requested in the OF612.

Send Application Package to:

Brenda Woods-Brown
Natural Resources Liaison Office
Haskell Indian Nations University
155 Indian Avenue, Box 5018
Lawrence, KS 66046

Application Deadline:

March 5th of each year

For additional information contact:

Brenda Woods-Brown - 785-749-8493, cell 785-691-8223 *or* bjbrown@fs.fed.us

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Website – www.itcnet.org/file_download/9ae37ab7-3599-4bd5-a42c-00fa7a57c88b